SDAD Board meeting

Held at South Dakota Services for the Deaf Conference Room
September 12, 2026

The SDAD Board meeting came to order at 2:35 PM with the following Board members:
Vice President Jeff Panek, Secretary David Dahle, Treasurer Kevin Barber;
At-large members: Stan Brozik and Brian Reno; Lance Sigdestad joined via Zoom.
President Mark Koterwski was absent (excused).

11 SDAD members and guests were present in person, and seven via Zoom.

Instead of reciting the Pledge of Allegiance, a moment of silence was observed in commemoration of the 25th anniversary of 9/11.

Jeff Panek selected Ben Soukup as parliamentarian.

Public Input:

Donna Handley sent greetings to everyone from Rapid City.

Agenda:

Some changes were suggested:

* Move the DSSD / SDAD dementia workshop under Officer reports
* Move the signed election videos project to Ad Hoc committee reports
* Move House Policy under Governance Committee report
* Add New Business item to suspend Hall of Fame Committee until 2027 Conference

Kevin Barber (Brian Reno) moved to accept the agenda as revised. Carried.

Minutes of June 27, 2026 regular meeting:

Kevin Barber (Stan Brozik) moved to approve the June 27, 2026 minutes as read. Carried.

(Special meeting minutes to be approved in December)

Treasurer's audited statements:

The SDAD balance sheet for August 2026 was summarized for the Board and visitors.

The Audit Committee has already approved the statements from May through August 2026.

Officer and Board reports:

President:

Attended the NAD Conference as a delegate – see the Delegate report for details.

Met with Patty Kuglitsch for the signed election videos project.

Accessibility Committee chair: one person that may be interested now meets the 6-month eligibility requirement; will ask if they are still interested.

Met with the SDAD Foundation regarding Kevin Barber's proposal to create a statewide accessibility / advocacy position. The Foundation raised concerns in three areas – budgeting, governance, and initial priorities of the coordinator. Some suggestions were shared, as well as a request for further clarification of the overall objectives. It was also suggested that the Foundation may be more willing to fund the position than directly overseeing it.

Participated in the Ribbon of Services event to see what services other organizations provide.

Dementia workshop: A point of clarification; SDAD is not involved other than getting the word out about the workshop. DSSD will host and lead the workshop.

Vice-President: No report

Secretary: No report

Treasurer:

Friends of SDAD: 18 contributions totaling $570 so far.

Gave a presentation to SDAD Foundation about the Statewide Accessibility Coordination & Systems Advocacy Pilot Initiative.

Leased space in Simpson: We currently lease three offices in the south basement of Simpson; one will be maintained as a permanent office, but one other room will need review at the March 2027 board meeting and a third will need to make a decision before June 30, 2029.

The internet service has been installed in the SDAD office.

The agreement for Eide Bailly for tax preparation services has been renewed, and the treasurer is currently awaiting instruction for filing SDAD's Form 990.

Cashflow analysis: The updated cashflow forecast shows an estimated ending balance of $26,843.54. Of this amount, $10,000 allocated to the 2027 SDAD Conference and $3,011.48 is allocated to the SDAD Cultural Heritage Center. After setting both fund balances aside,

approximately $13,832.06 remains available for general operations. The Board should continue monitoring future expenses and revenue to maintain a stable cash position.

Statewide advocacy position: Kevin Barber took a moment to summarize the rationale for the proposed position, comparing it to CSD's original role under SDAD. This position would start as a coordinator role, and if successful, could transition into an executive director position.

Board member reports:

Lance mentioned that some of the NAD workshops at the Conference could be useful for SDAD, but it was a challenge to balance the desire to join various workshops versus the responsibilities of the Council of Representatives.

Standing committee reports:

Accessibility none: (no chair yet)

Deaf Cultural Heritage Center (Scott Miller):

Shared three obituaries; work continues on restructuring the website and sharing through social media, and Steve Schnable has been working on scanning documents. Work also continues with transferring documents into the new Google One account.

Education Committee (Lance Sigdestad):

Participated in the Blueprint for Excellence in Deaf Education workshop at the NAD Conference Work continues on a plan to increase the number of trained interpreters for rural areas in the state

Finance Committee (Sonny Rasmussen): No report

Games Committee (Sonny Rasmussen):

Awaiting approval of revised games chair guidelines and policies.
Governance (Patty Kuglitsch):

Two policies were submitted for final approval: Games Committee chair guidelines, Games Policy, and also Recognition / In Memoriam guidelines

Hall of Fame (Scott Miller):

The revised policy is ready for Governance Committee for review before final Board approval.

Legislative (Ben Soukup):

No activity since the legislative session was completed, but the chair provided support to Patty Kuglitsch for the signed election videos project.

Public Relations (Scott Miller):

Statistics from the previous 90 days were shared; one item the Board needs to consider is to update our logo to add the year of establishment (1900).

2027 Conference (Angela Koterwski / Belinda Panek):

Save the date – June 12, 2027 / the budget and rates are ready for Board approval

NAD delegate (Mark Koterwski / Lance Sigdestad):

Report is provided separately; Lance mentioned that he was thankful for the opportunity to be a delegate. However, he thinks it would be better to have three delegates as it would increase the opportunity to join the various workshops running alongside the COR meetings.

Ad Hoc Committee reports:

Election videos (Patty Kuglitsch):

Patty gave a summary of progress to date, especially the state's non-negotiable requirements regarding insurance coverages. There was some discussion on whether we attach these additional costs to the bill to be submitted to the state or if we are to absorb them. In the interest of expediency (especially since Patty wishes to complete the work this month), the consensus was to absorb the costs, just that the income would be less than originally anticipated.

State Commission taskforce (Ben Soukup):

Kevin Barber shared concerns about the vague scope of the committee. Ben responded that he only recently had the first meeting with various stakeholders soon. The main thing was identifying current gaps in services etc. Ben also said there is a need for more voices involved and expressed some frustration at working with a mandate but no specific guidelines. He also doubted that there would be 100% agreement between all stakeholders. It would be appreciated if there was a formal Statement of Work, and Kevin indicated he would develop one and submit it to Ben, with Board approval.

Interpreting ad hoc committee (Kevin Barber):

Kevin said he feels that approximately 70% of the objectives have been met.
One issue (communication aide) has been moved aside.
Grievance procedures have been completed.
Progress has been made in guidelines for VRI vs. in-person interpreting in medical settings.
Still working on Deaf Interpreter / Certified Deaf Interpreter in matters of compensation.
Still need to tackle the issue of registered vs. certified interpreters.
Some potential concerns have surfaced regarding specific administrative rules / laws relating to interpreting, and which should be addressed by another committee in the near future.

Unfinished Business:

Kevin Barber (David Dahle) moved to return the motion to approve Games Committee chair duties to the floor for discussion. Carried.

David Dahle (Stan Brozik) moved to approve the Games Committee chair duties as revised. Carried.

Kevin Barber (Stan Brozik) moved to return the motion to approve the Games Committee policy to the floor for discussion. Carried.

Lance Sigdestad (Stan Brozik) moved to approve the Games Committee policy as currently revised. Carried.

Kevin Barber (Stan Brozik) moved to return the motion to approve the Hall of Fame policy to the floor for discussion. Carried and referred to Governance for final action at the Conference. Brian Reno requested a 5-minute recess. Lance Sigdestad objected.

New Business:

1. Kevin Barber (Brian Reno) moved to suspend the Hall of Fame committee until the Conference due to pending bylaw changes requiring action at the Conference. Carried.

2. Kevin Barber (Stan Brozik) moved to revise the statewide accessibility position proposal to clarify that the SDAD Board will oversee the pilot program, with funding to be requested from the Foundation. Carried.

3. David Dahle (Brian Reno) moved to open the floor for discussion on requiring quarterly reports from the SDAD Foundation. Carried.

   The consensus was that it is not the time to make a motion; there needs to be a procedure established first for requesting funds from the Foundation.

4. Kevin Barber (David Dahle) moved to approve the 2027 Conference combo rates. Carried.

5. Kevin Barber (Brian Reno) moved to have the SDAD Holiday Brunch at the Grand Falls Casino near Larchwood, IA on December 13, 2026. Carried.

6. Kevin Barber (Stan Brozik) moved to have the Super Bowl Party at Squealer's BBQ at Tea on Feb. 14, 2027. Carried.

7. Kevin Barber (Brian Reno) moved to purchase car / worker's comp insurance as needed to meet state requirements for the signed videos project. Carried.

8. Kevin Barber moved to close New Business. No objections.

Announcements:

Patty Kuglitsch informed everyone that the GUAA Mt. Rushmore chapter will be celebrating its 50th anniversary on Sept. 19th. All are welcome!

Patty also announced that Mark Koterwski was also named as this year's Outstanding Citizen with a Disability.

The meeting was adjourned at 4:25 PM.

Respectfully submitted,
David Dahle